

Welcome to Acle Academy TRANSITION 2026

We are part of...

WENSUMTRUST 

F O R C H I L D R E N , F A M I L I E S A N D C O M M U N I T I E S

Thank you for choosing us

- We are an Ofsted rated 'Good' over subscribed school.
- We work in partnership between Home and School
- We believe in the potential of every student to achieve success- without exception
- We believe that intelligence is not a fixed state- every student has the potential to grow and learn.



The purpose of a school is to help a family educate a child.

Dr Don Edgar (OAM)

No significant learning can occur without a significant relationship.

James Corner



"Great teachers focus not on compliance, but on connections and relationships."

respect, aspiration,
determination



Part of the **WENSUM TRUST**
Acle Academy

Acle Academy Learning Expectations

READY Are you Ready?

Be ready to learn and participate in school life. Have a positive attitude to learning.

Look Smart, Feel Smart
Wear your uniform correctly and with pride.

Ensure you are well rested and have had breakfast. Make sure you go to bed at an appropriate time and turn off screens/phones.

Attend all lessons on time

Try to actively participate in your learning - work hard.

Show determination to do your best and aspire to be the best you can be

Keep going when things get tough. Accept challenges and persevere - Seek help when you need it.

Show pride in your learning and presentation

Ensure you have the correct equipment for every lesson

Meet deadlines with home learning and catch up on missed learning if you have been absent

Try to regulate your emotions so you are in the right frame of mind to be ready to learn

Accept consequences of your actions and accept sanctions when given. Be able to acknowledge mistakes.

Be ready to move on once an issue has been resolved and start afresh.

RESPECTFUL Are you being Respectful?

Be kind, considerate and responsible

Respect the authority of staff at all times.

Show respect to all adults, visitors and each other. Treat everyone with dignity and respect, as you would like to be treated.

Be courteous and polite - show good manners at all times.

Listen to others and make it possible for all students to learn.

Consider the views of others and allow everyone the opportunity to contribute views and ideas

Think about the feelings of others- show understanding and empathy

Use appropriate respectful language

Treat the school buildings and school property with respect

Protect the reputation of our school- always be an ambassador for our school in our community.

Be able to apologise when you get it wrong.

Respect that everyone makes mistakes, we are all human. Forgive.

Show respect for yourself. Be proud of who you are.

SAFE Are we all Safe?

Be safe and sensible at all times - make good choices

Follow all staff instructions without question - **'First time, Every time'**

Behave in a responsible, orderly and self-controlled way

Walk calmly and purposefully. Move quietly around the school

Be in the right place at the right time

Do all you can to promote equality and fairness

Look after each other in our school community and don't do or say anything that will hurt others

Be aware of personal space - allow others to feel safe.

Keep the school tidy and litter free

Keep yourself and others safe online.

Do not bring banned, illegal or dangerous items into our school

Challenge unsafe or unkind actions of others.

Report unacceptable behaviour

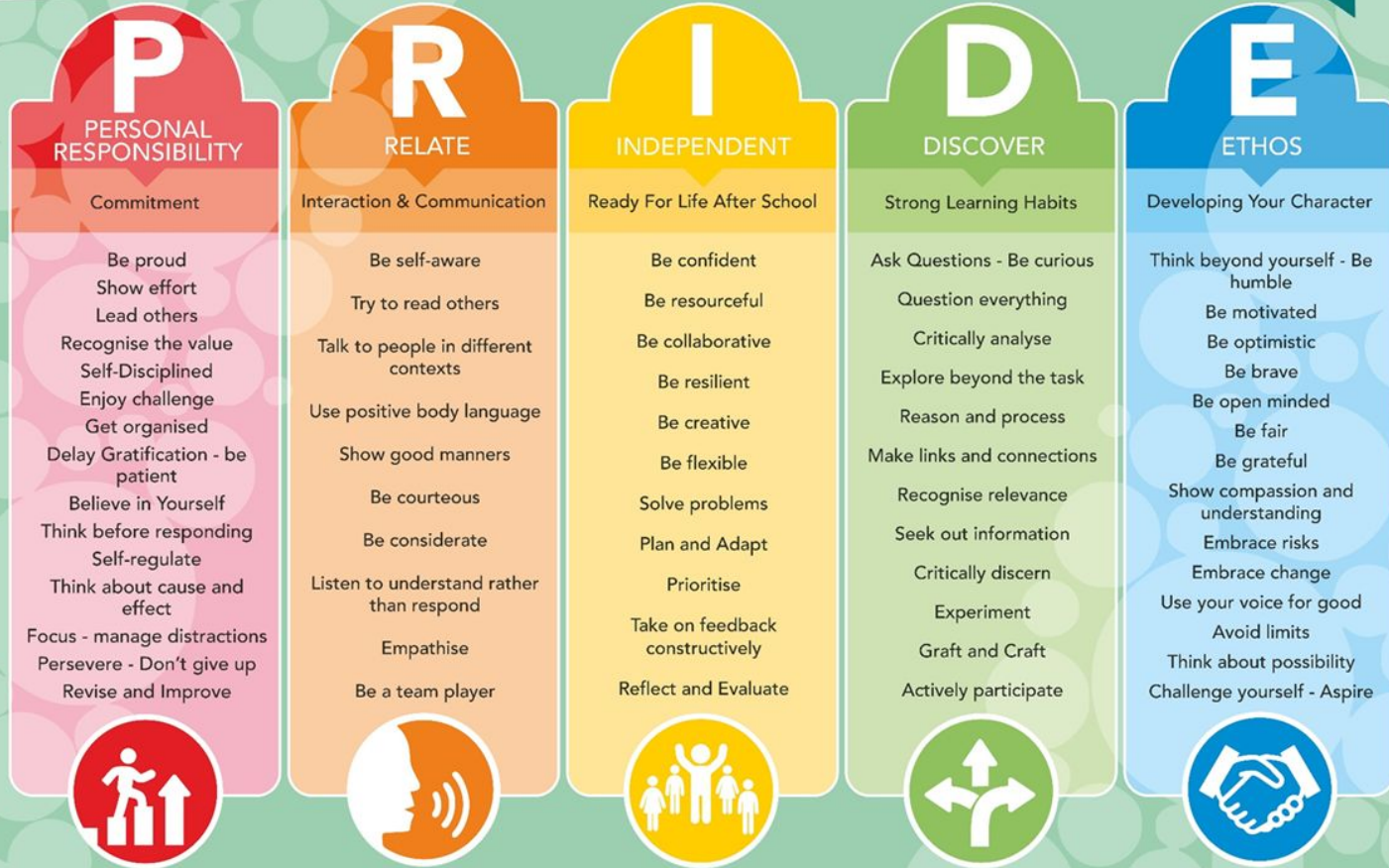
Acle Academy 

READY

 Correct Use of Word of the Week	 Good Homework	 Good attitude	 Reading aloud in class	 Contributing to Class Discussions	 Good work	 Perseverance
 Working independently / Resiliently	 Excellent Effort	 Literacy House Point	 Correct Use of Word of the Day	 Excellent Oracy	 Positive Contribution to Class	 Determination to do your best
 Look Smart, Feel Smart- wearing uniform with pride	 Pride in learning and Presentation	 Creativity				
 Insufficient / inadequate Homework	 Missed HWK Extension	 Missed HWK Deadline	 Distracting behaviour that stops others from learning	 Talking whilst others are contributing/ teacher is talking	 Ready	 Ready - Late
 General Uniform Issue	 Banned uniform item- First sighting	 Confiscated banned uniform item	 Walk Out	 Lack Of Equipment	 Phone confiscated	 Reluctance to accept sanctions
 Truancy	 Off Task					



Our PRIDE Framework



Our curriculum recognises and values our local cultural heritage but also seizes on opportunities to broaden horizons for the young people in our community. Our curriculum is driven by a moral imperative to develop responsible, ethical and global citizens of the future. We promote opportunities to link knowledge and concepts to real life examples that can be found in the workplace and life beyond the classroom.



At Acle Academy, we understand the students learn best when they can relate new knowledge to existing knowledge. Our curriculum is focused on interconnectivity. We aim to place all learning in context ensuring that students understand the social, cultural, historical or future context of what they are learning and can make links between key concepts, ideas and skills. Transferable skills are developed throughout our curriculum to enable all students to apply their knowledge and understanding in a variety of unfamiliar contexts, strengthening their resilience and developing their curiosity to learn more.



Timetable/ Timings of the day

8:55-9.25	Registration
9:25 – 10:25	Period 1
10:25 – 11:25	Period 2
11:25 – 11:45	Break
11:45 – 12:45	Period 3
12.45 – 13:30	Lunch
13:30 – 14:30	Period 4
14:30 – 15.30	Period 5
	Clubs / Extra curriculum activities

Buses- Buses start to arrive from 8.35 and students can go to the canteen or playgrounds

Late Bus- We run a late bus that picks up at 4.45 on a Tuesday and Thursday

Punctuality- students must arrive by 8.50 to ensure they are ready for registration

Curriculum



SUBJECT	Per 2 Week timetable
English	8 hours
Maths	8 hours
Science	7 hours
French/ German	4 hours
Geography	4 hours
History	4 hours
Art	2 hours
Character and Culture	3 hours
Performing Arts (Drama and Music)	2 hours
Physical Education	4 hours
Technology	4 hours

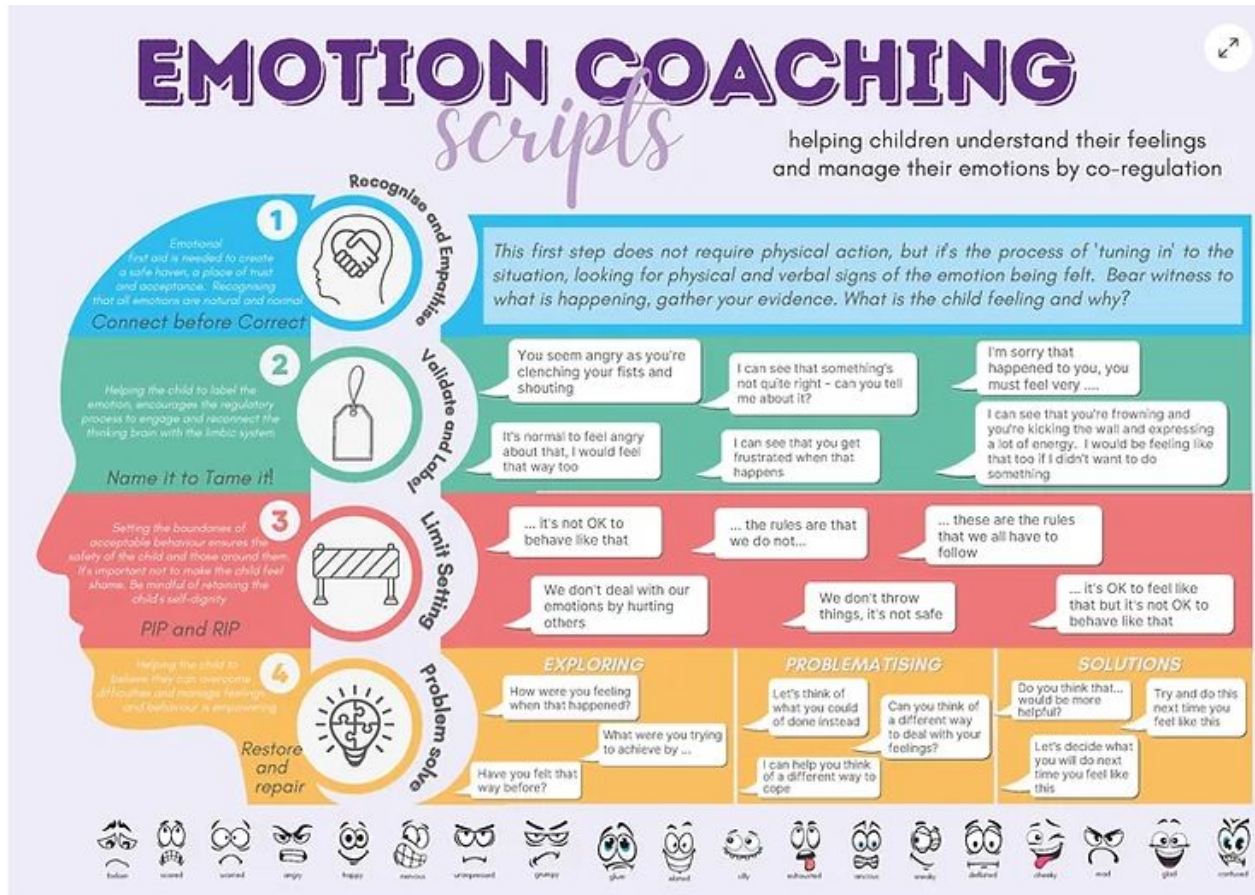
We are part of...

Lessons

- All lessons are 1 hour in length and begin with a Learning Question which links to the objective of the lesson
- Tasks and activities are differentiated based on our pathways of Emerging, Developing, Secure and Mastered
- **Students will need to ensure they have the following equipment in every lesson:**
- Pens- blue and black
- Green pen for next step activities
- Highlighter
- Ruler
- Pencil
- Rubber
- Pencil sharper
- Protractor
- Compass
- Set squares
- Scientific calculator (for Maths and Science)
- Glue stick



Emotion Coaching



EMOTION-COACHING PHRASES

Every Parent Should Know

1. I'm here for you, I'm listening to you.
2. It's ok to be upset. It is good to let it out.
3. How you feel now won't last forever.
4. Let's take a break, let's breath ...
5. You'll remember next time.

twinkl

Our restorative approach helps students:

- Understand how their actions can affect others.
- Develop positive characteristics they can use in and out of school.
- Understand themselves and each other better.
- Learn why it's important to see another person's point of view.
- See that we all learn through making mistakes as well as through being successful.
- Learn how to move through conflict creatively.
- Repair relationships with students and staff following an incidence of poor behaviour or relationship breakdown.
- Restore working practices after resolving relationship

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Acle Academy

Behaviour for learning Staged Approach

STAGE		
1	REMINDER	First reminder of Ready, Respectful, Safe Rules
2	CAUTION	Second reminder of Ready, Respectful Safe Rules and a reminder of the consequences if you continue to break school rules.
3	FINAL WARNING	Final chance to get it right and a Teacher Call back issued
4	TIME OUT	Two minutes to calm down and re-regulate outside of the classroom - Come back in for a fresh start.
5	REFLECTION/REGULATION OR REMOVAL TO READY TO LEARN	You will be removed from class to Reflection or Ready to Learn depending on the teacher's professional judgement. You will then have the chance to either re regulate and return to the Lesson or you will remain in Ready to Learn. Consequences: • Faculty Intervention for missed learning • Phone call home • Behaviour points • Removed from subject and placed in RTL until Restorative is completed • Restorative meeting • Reparation - to be agreed in meeting

Staff reserve the right to move to Stage 5 for unacceptable behaviour. Students must respect the authority of staff at all times.

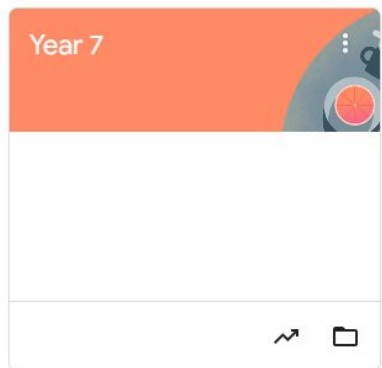




Acle Academy 

Home learning

Year group	Subject minimum expectations	Whole school	Duration of assignment
Year 7	Once every 8 learning hours	Effectively 3/4 assignments per week	30 mins-1 hour



 Classroom

Home learning club runs every Tuesday and Thursday evening and the late bus is provided

One chance to re submit if genuinely forgotten – students are given an extension.

If they miss the extension-
Faculty Lunch time intervention

Missed Faculty lunch time- After School Intervention

Independent Learning

- To help foster independence, resourcefulness and creativity we will be sharing Independent study tasks that students can access from home. These will be a range of resources, links and suggestions to wider reading or ideas to help enrich the curriculum and will allow students to explore their own interests, leading to a deeper understanding of the subject matter.
- We recommend that students in **Key Stage 3 complete 15 minutes of independent study per day** and 10 minutes of reading their 15 x 15 book

KS3 suggested Independent Study guide

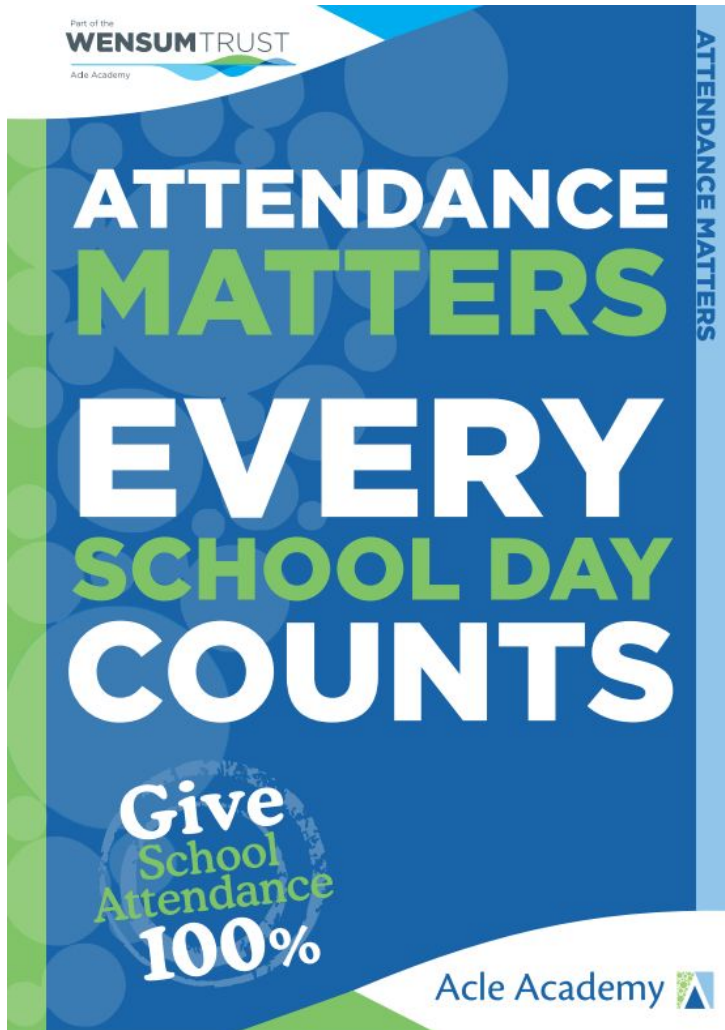
Students will be rewarded for independent study with pride points

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
	Maths	English	Science	Geography	History

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
	MFL	Technology	Music/ Drama	Character and Culture	PE/ Art

Home school agreement

- Monitor ClassCharts regularly for updates on school information, rewards, sanctions and home learning
- Support your child with home learning by checking deadlines and learning set on class charts and Google classroom. Ensure that your child has an appropriate space and time to conduct home learning.
- Monitor your child's use of technology, social media and online interactions
- Discourage your child from joining group chats of more than their close circle of friends
- Monitor your child's amount of screen time- helping your child to regulate their use of mobile phones and technology
- Ensure your child has healthy sleep routines
- Ensure your child eats a healthy balanced diet at appropriate meal times
- Please help your child with strong routines and boundaries at home



We are part of...

Acle Academy discourages parents/carers from taking children out of school for holidays as this will have a significant impact on their education. We would advise you that the Local Authority operates a system whereby parents/carers will receive a Fixed Penalty Notice if their child is absent from school for 10 consecutive sessions (5 days) where the absence is recorded as unauthorised.



We are part of...

Penalty Notice Fines for School Attendance are changing!

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for Penalty Notice Fines issued **after 19th August 2024**.

Per Parent, Per Child

Penalty Notice Fines are issued to each parent, for each child that was absent. For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

National Threshold

There will be a single consistent national threshold for when a penalty notice must be considered by all schools in England of 10 sessions (usually equivalent to 5 school days) of unauthorised absence within a rolling 10 school week period. These sessions do not have to be consecutive and can be made up of a combination of any type of unauthorised absence. The 10-school week period can span different terms or school years.

First Offence

The first time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child paid within 28 days.
- Reduced to £80 per parent, per child if paid within 21 days.

Second Offence (within 3 years)

The Second time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child paid within 28 days.

Third Offence and Any Further Offences (within 3 years)

The third time an offence is committed a Penalty Notice will not be issued and the case will be presented straight to the Magistrate's Court. Prosecution can result in criminal records and fines of up to £2,500.

- Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate due to 'failure to safeguard a child's education'.



Mobile phones must remain in bags and remain on silent.
Headphones/ earphones must remain in bags

Please do not ring or text your child during the school day on their personal mobile.
Please use the school office for urgent messages to your child.

Prohibited items

- Energy drinks
- Chewing gum
- Aerosol sprays
- Vapes/ tobacco product
- Snaps/ fireworks
- Knives/ weapons
- Alcohol/ drugs
- Large quantities of sweets



Members of staff will confiscate any items brought into school, which are specifically prohibited in the Acle Academy's Behaviour Policy, if they are seen to be in use during the school day.



Children will only learn when they feel safe, happy and confident



Pastoral Support

- Personal development, behaviour and welfare support
- Counselling
- Informal advice and guidance
- Pastoral workshops
- Online reporting form via the website
- Emotional regulation room



ENGAGE

Acle Academy 

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Academy

REFLECTION



SEND

- Our SEND team are based in Inspire- the Learning Resource Centre
- All SEND transition information has been shared and Learning passports will be shared with staff
- Additional SEND intervention is provided
- Ms Frary will be on hand this evening if you have any specific questions



Additional Intervention- Year 7

- Students who do not make expected progress in English and Maths at Key Stage 2 will have timetabled additional intervention
- We also offer additional intervention for Year 7 SEND students
- Students who join the school working considerably above expected progress will also have the opportunity to join our Stretch Intervention group
- Our Literacy and Numeracy leaders work with students to improve reading and numeracy
- Bespoke intervention packages are also offered from our Pastoral and SEND team

Uniform- “ Look Smart, Feel Smart”

- Acle Academy navy Blazer
- Tie- depending on House colour or Prefect status
- Navy V neck jumper (optional)
- Acle Academy inverted or pleated skirt with Acle logo (must be worn on the knee)



Available from any stockist

- Pale blue shirt- long sleeves or short sleeves
- Navy tailored trousers (not skin tight)
- Knee length tailored shorts *
- Tights- can be navy, black or flesh coloured- patterned tights are prohibited
- Ankle socks- white, navy or black (must match the colour of tights if worn with tights)
- Black/ navy school shoes

PE Uniform

- ***Stevenson's/ Pre Loved purchases:***
- Acle Academy **PE polo shirt**
- Acle Academy zipped top (optional)
- Optional- Skort/ shorts

Available from any stockist

- Plain navy shorts
- A change of navy or white sports socks (short or long depending on activity)
- Plain navy or black tracksuit jogging bottoms or leggings (no logos)





Our Summer 2025 appointments are live!

Get ready for the new academic year!

To ensure your child gets the perfect fit for their uniform, we highly recommend booking an appointment to assist with sizing, especially if your child is starting a new school year.

Why book an appointment?

Beat the rush: Secure your preferred time slot and avoid queues.

Personalised service: Have the assistance of one of our experienced team for the entirety of your visit.

Stress-free shopping: Get everything you need in one convenient visit.

Once you have booked your appointment, we will send you an email reminder before it happens. If for any reason your plans change, don't worry, you can cancel your appointment in the dedicated tab in your online account.

Book your appointment today

Booked your summer appointment? You're in with a chance to win your uniform basket for FREE!

Every customer who books and attends a summer uniform fitting appointment will have the chance to take part in our lucky dip draw at the till. If you pull out the golden nugget, your entire basket at the time of the appointment is on us!

T&Cs apply: Prize valid for one customer only. Entry is exclusive to those who have booked an appointment. Offer applies to the basket total at the time of the fitting.

Monday, Tuesday & Friday:
9:30 AM – 5:00 PM
Saturday: 9:30 AM – 5:00 PM
Closed: Wednesday, Thursday & Sunday

We want to reassure our customers that during the busy Back to School season, we extend our opening hours to provide greater flexibility. We also open our appointment booking service so that you can make the most of your visit for a smooth and stress-free shopping experience. Appointments are available to book online - register with us to be notified as soon as bookings become available.

Address:

Stevensons, 67 Ber Street,
Norwich, NR1 3AD

Contact:

norwichbranch@stevensons.co.uk

Please note that we are a cashless branch

Acle Academy PTA Online Shop!

Here you can purchase tickets for events and items for sale

[Explore](#)



Girls Blazer Suggested
Donation £5



Jumper Suggested Donation
£4.00

£4.00



ONLINE:

Order online for home delivery or collect instore
www.stevensons.co.uk
with low-cost postage and FREE returns

Our in-stock items are typically dispatched within 48 hours. Plus, with our 365-day return policy, you can shop with confidence knowing that returns are hassle-free.

Additional information- Uniform

- Students may wear **one pair of small stud earrings** worn in the centre of each ear lobe
- Students must not have any additional facial or body piercings- nose studs, tongue piercings, navel piercings or ear stretchers are not allowed. If a student chooses to have a piercing which is not allowed, they will spend time in isolation until they can remove the piercing once healed.
- Make up should be appropriate for school- natural day look- **no false eye lashes or heavy eye make up/** bright lipstick.
- Students should **not wear nail varnish or false / acrylic nails** or nail tips
- Students may wear a watch but other jewellery is not allowed
- If a student chooses to wear a belt, it should be navy, brown or black
- Shirts should be buttoned to the top button and ties should reach belt length
- Students must wear sensible black shoes. Trainers, canvas, shoes, boots and open toes sandals are not allowed.
- No extremes of hair colour/ styles of colour- including dip dye
- Students are not permitted to wear coats, scarves or other outer garments inside school buildings, after the start of the school day unless in transition between classes
- Students will be required to wear their blazers around school and for formal settings. Students may remove their blazers with permission in class.



JEWELLERY & UNIFORM INFRINGEMENTS

**One
chance to
remove
and comply**



**Second sighting
confiscation**



Any student who wears jewellery that is not permitted will be given one chance to remove it and it will be recorded as a behaviour point. If this item is seen again it will be confiscated and will need to be collected by a parent/ carer. Refusal to adhere to uniform guidelines will mean that that a child has to spend time in Isolation until the uniform infringement is rectified. Our school reserves the right to decide what is appropriate and not appropriate in term of uniform

Uniform assistance

- If your child is entitled to financial assistance with the Pupil premium scheme, you may receive some financial assistance with purchasing uniform- please see the main school office for further details.
- Please ensure you have completed your admission form in order to process Pupil Premium Applications
- Please see our Pre Loved uniform shop via our PTA Facebook selling page

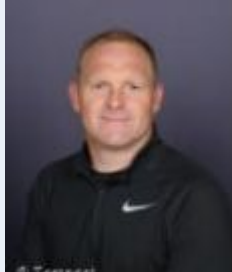
Reporting progress

- At three points in the Year- you will receive information regarding your child's current performance in each subject. This will be colour coded by above expected progress, at expected progress, below expected progress
- In KS3 we report a percentage scored on assessments each term in each subject. This percentage is based on knowledge and understanding of the taught curriculum. We will also provide the Year group average percentage and the top 10% of the Year group score.
- We will share a student's ' Attitude to Learning' grade at each tracking point.
- Students work will be marked in detail on every assessment. Next steps provide students with detailed formative assessment and can be shared with parents to help learning at home

Dealing with an issue

- General issue- please contact the school office- phone call or email
 - Specific issue regarding well being- Form tutor or Mrs Kinnarney
 - Specific issue regarding subject- Subject teacher or Head of Faculty
 - Confidential issue- please contact Mrs Kinnarney
-
- We aim to respond and resolve all issues within a **three day time** around. However, please remember that unlike other organisations, teachers are mostly teaching and cannot always respond immediately.
-
- Please always keep us informed of anything that concerns you or anything that you feel we need to know. All contacts details are available on the website.

Key people

Miss Kinnarney	Mr Newstead	Mrs Stevens	Mrs Jacotine	Miss Frary	Mr McCombe	Mrs Bryant
HOY 7	Vice Principal	AP Progress	AP Personal Development	SENDCO and AP for Inclusion	AP for Behaviour	Attendance Manager
						

ClassCharts



ClassCharts is an online tool that teachers use to upload Students homework. This is used for communication but not marking purposes. Parents have access to their child's account so you can help keep track of homework and support your child at home. ClassCharts will also enable parents to view behaviour and house points

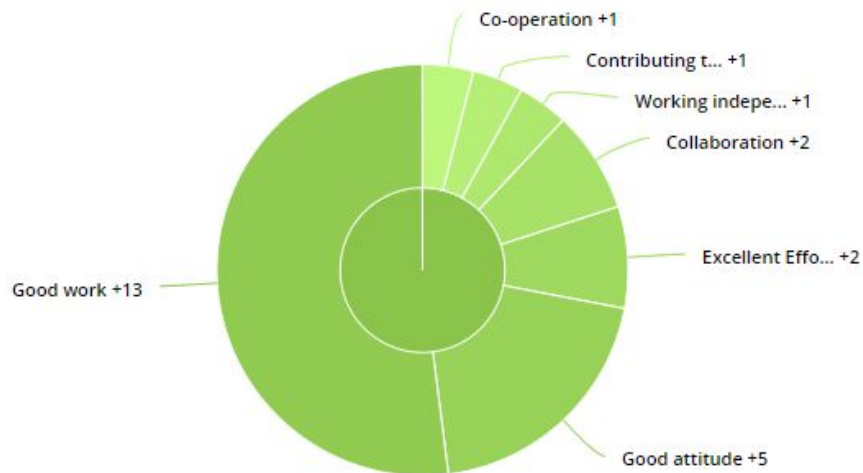
Passwords will be
issued in
September



Google Classroom

Communication- ClassCharts

Behaviour score breakdown

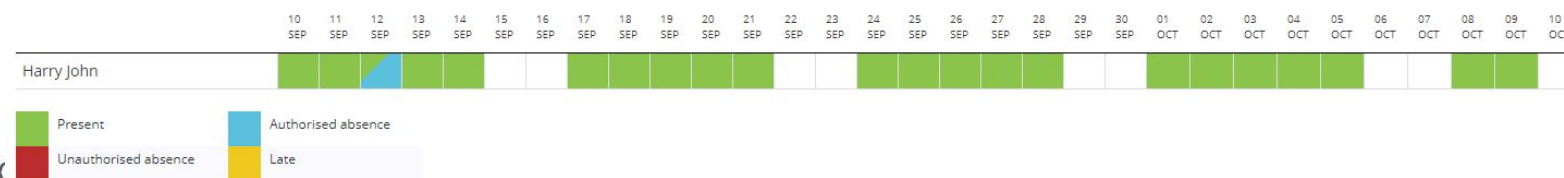


Homework

	09 OCT
9x/Cp1	
	18 SEP 26 SEP
9x/En1	
	10 SEP 21 SEP 08 OCT
9x/Fr1	
	13 SEP 26 SEP 10 OCT
9x/Gg1	
	19 SEP 25 SEP 09 OCT
9x/Hi1	
	17 SEP 24 SEP 02 OCT 09 OCT
9x/Ma1	
	02 OCT
9x/Sc1	



Attendance



Developing literacy

- All students should carry their library book on them at all times
- Students will regularly be learning new vocabulary in every subject. Please help them develop their vocabulary by testing them on their understanding at home. Students need to use a new word 15 times in order to commit it to their long term memory.

Vocabulary growth is directly related to school achievement.

“a person’s vocabulary level is the best single predictor of occupational success.”



Meals

- We encourage healthy eating and our caterers Aspens aim to source good quality ingredients.
- The canteen uses a cashless system.
- A meal deal costs around **£2.95** currently. The school does not have the facility to lend students money for meals or snacks (but we will never let a child go hungry)
- We serve Breakfast, snacks and main meals at lunch. Snacks vary from 60p- £2.00.
- Biometric thumbprints will take place on the first day (with permission)- students will also be provide with a PIN code.
- Please register your child's Scopay account using the link code letter handed to you this evening, the link code only last a few days, please follow the instructions in the letter. All free school meal students must also register their account.

Student Leadership

Maths Leader

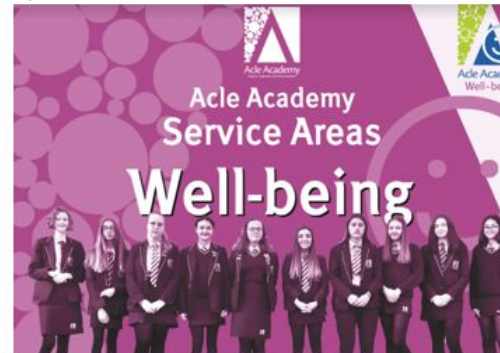
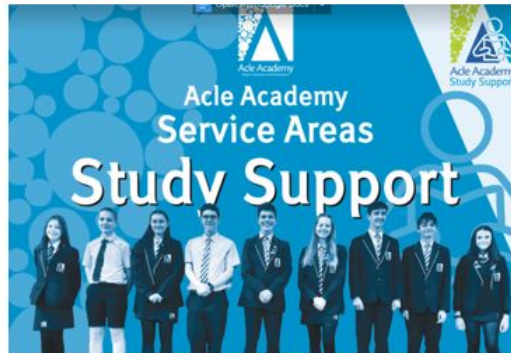
Become a Junior Prefect

Become a Form MP

Anti Bullying Ambassador

Junior Librarian

Autism Ambassador



We are part of...

WENSUM TRUST 

Extra Curricular Activities

- **SPORTS CLUBS-** A variety of sports clubs are run throughout the year (netball, rugby, football, tennis, badminton etc)- please see the 'What's on in PE?' section on the website
- Chess club, Gardening club, Art Club, Drama club, Music, School Productions, Reading Group, Creative writing groups, STEM challenge and more
- **Homework club-** Tuesday & Thursday evening
Plus lots of other opportunities throughout the year

Peripatetic Music & Drama lessons

- There are a variety of different peripatetic lesson on offer for every level.
- Students do not have to have any experience at all- just a willingness to have a go!
- Students do not need to take part in the school orchestra or choir- **it's just for fun**
- Students do not need to own an instrument- the school will lend them one.
- If students are entitled to Free School Meals, you can access **50% off the lesson fee.**
- **Students only need to sign up for a term- if you don't like it, you don't need to carry on.**

If you are interested in signing up for peripatetic lessons, please contact Ms Gilbert for Music or Mr Frost for Drama. (agilbert@acle.norfolk.sch.uk) or gfrost@acle.norfolk.sch.uk}

REWARDS AND SANCTIONS

- Pride points
- Half termly awards for attendance/ progress/ achievement
- Rewards shop
- Spot prizes- canteen vouchers- spins on the Wheel of Fortune
- Rewards Trip

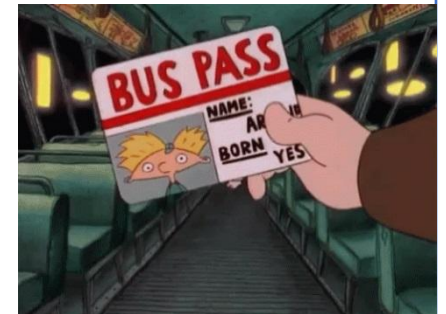
- Interventions at break, lunch and after school on a Tuesday / Thursday
- Behaviour Support Plans

Buses

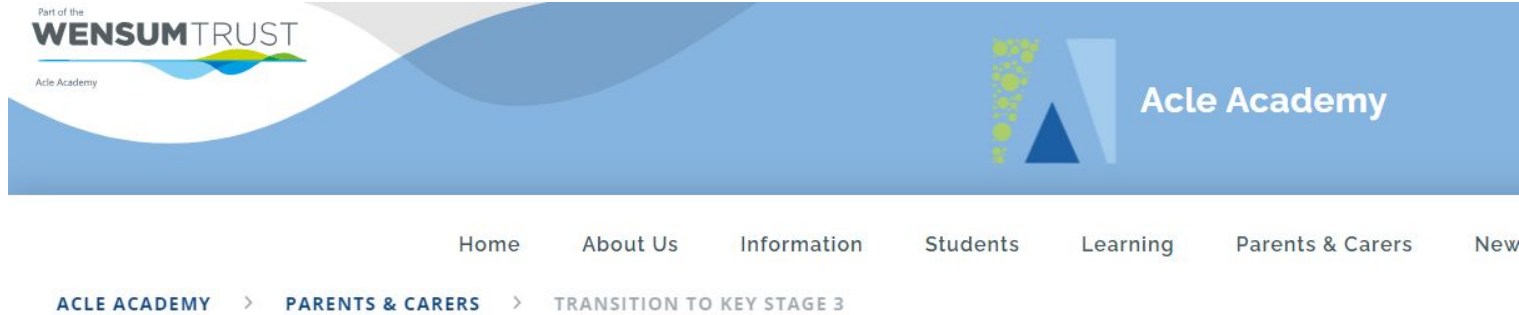
- All issues to do with transportation must be directed through Norfolk County Council
- NCC will provide bus passes and information regarding stops and times
- We have the ability to provide a temporary bus pass if your child's bus pass is lost or delayed in arriving, but it only lasts 2 weeks
- Any issues to do with transport, please contact:

educationtransport@norfolk.gov.uk

Brundall/ Blofield/ Plumsteads/ Filby - please speak to Mrs Webb



Website



Transition to Key Stage 3

A very warm welcome to Acle Academy. We are very much looking forward to you and your children joining us at Acle Academy in September 2024.

Go Big Be Awesome

[WORKBOOK >](#)

[TRANSITION SESSION 1 - BEING AWESOME >](#)

[TRANSITION SESSION 2 - UNLOCKING YOUR MIND >](#)

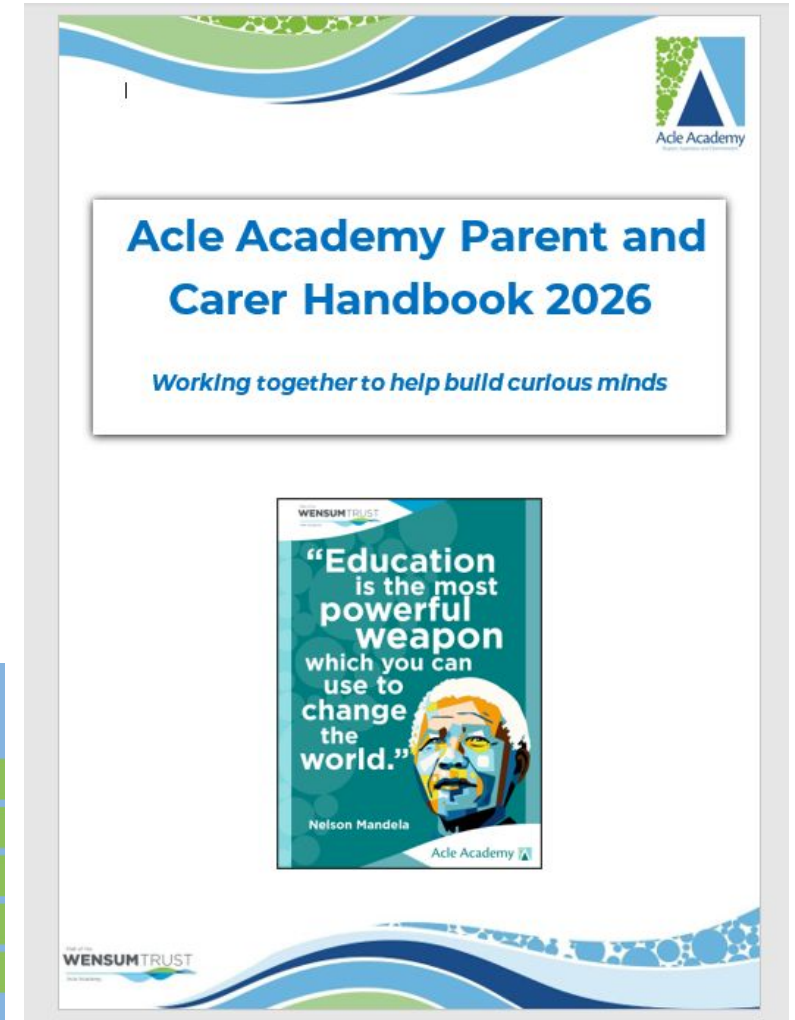
[TRANSITION SESSION 3 - DARE TO TAKE RISKS >](#)

[TRANSITION SESSION 4 - MAKING THE CHANGE >](#)

Transition Home Learning

[TRANSITION HOME LEARNING TASKS >](#)

We are part of...



Acle Academy

PTA



We are part of...

WENSUMTRUST 

Acle Academy



Transition Disco-
Friday 10th July
7- 9 pm



We are part of...



September 30th 2026

Thursday 3rd September-
First Day of school

Year 7 Engagement Evening .
A chance to meet your child's
tutor and ensure they are settled.
Workshops on how to support
your child at Acle Academy



transition@acle.norfolk.sch.uk

01493 750431



Transport queries- educationtransport@norfolk.gov.uk

We value your feedback- please get in touch