

Communication Guide

We aim to ensure that we can get back to all queries within three working days. If you are unsure how to communicate with school, please use the enclosed guide so we can help answer your query as soon as possible.

For urgent queries please contact the main school office	01493 750 431	info@acle.norfolk.sch.uk		
Wellbeing, behaviour or general progress issues	Head of Year 7 Mrs. Kinnarney skinnarney@acle.norfolk.sch.uk	Head of Year 8 Mrs. Perkins cperkins@acle.norfolk.sch.uk	Head of Year 9 Mr. Chapman rchapman@acle.norfolk.sch.uk	Head of Year 10 Miss Granger cgranger@acle.norfolk.sch.uk
	Head of Year 11 Ms. John ijohn@acle.norfolk.sch.uk			
Subject specific issues	Head of Maths Mrs. Lee rlee@acle.norfolk.sch.uk	Head of English Mrs. Hanner nhanner@acle.norfolk.sch.uk	Head of Science Mr. Orton corton@acle.norfolk.sch.uk	Head of Humanities Miss Evans sevans@acle.norfolk.sch.uk History, Geography, MFL, CC
	Head of Creative Industries Mr. Green mgreen@acle.norfolk.sch.uk Product Design, Food Tech, Textiles, ICT, Computer Science & Art			
SENDCO	Ms. Frary lfrary@acle.norfolk.sch.uk			

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WENSUMTRUST

Attendance	Mrs Bryant jbryant@acle.norfolk.sch.uk			
Exams	Mr. Lottering alottering@acle.norfolk.sch.uk			
Finance	Mrs. Webb finance@acle.norfolk.sch.uk			
Transport	County Transport educationtransport@norfolk.gov.uk	Mrs. Webb Office Manager swebb@acle.norfolk.sch.uk		
Transition	transtion@acle.norfolk.sch.uk			
Senior leaders	Mr. Newstead Vice Principal Curriculum and Quality of Education snewstead@acle.norfolk.sch.uk	Mrs. Jacotine Assistant Principal - Personal Development mjacotine@acle.norfolk.sch.uk	Mr. McCombe Assistant Principal - Behaviour and Attendance rmccombe@acle.norfolk.sch.uk	Mr. Sayce Assistant Principal - Progress jsayce@acle.norfolk.sch.uk
	Ms. Frary Acting Assistant Principal - Inclusion lfrary@acle.norfolk.sch.uk			
Principal	Mrs Watts hwatts@acle.norfolk.sch.uk	Please ensure the above avenues of communication have been explored before contacting senior leaders		
PTA	Mr. Lottering pta@acle.norfolk.sch.uk			

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