

Communication Guide

We aim to ensure that we can get back to all queries within three working days. If you are unsure how to communicate with school, please use the enclosed guide so we can help answer your query as soon as possible.

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|--|--|--|---|---|
| For urgent queries please contact the main school office | 01493 750 431 | info@acle.norfolk.sch.uk | | |
| Wellbeing, behaviour or general progress issues | Head of Year 7 Mrs. Kinnarney skinnarney@acle.norfolk.sch.uk | Head of Year 8 Mrs. Perkins cperkins@acle.norfolk.sch.uk | Head of Year 9 Mr. Chapman rchapman@acle.norfolk.sch.uk | Head of Year 10 Miss Granger cgranger@acle.norfolk.sch.uk |
| | Head of Year 11 Ms. John john@acle.norfolk.sch.uk | | | |
| Subject specific issues | Head of Maths Mrs. Lee rlee@acle.norfolk.sch.uk | Head of English Mrs. Hanner nhanner@acle.norfolk.sch.uk | Head of Science Mr. Orton corton@acle.norfolk.sch.uk | Head of Humanities Miss Evans sevans@acle.norfolk.sch.uk History, Geography, MFL, CC |
| | Head of Creative Industries Mr. Green mgreen@acle.norfolk.sch.uk Product Design, Food Tech, Textiles, ICT, Computer Science & Art | | | |
| SENDCO | Ms. Frary lfrary@acle.norfolk.sch.uk | | | |

We are part of...

WENSUM TRUST



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|----------------|---|--|--|---|
| Attendance | Mrs Bryant jbryant@acle.norfolk.sch.uk | | | |
| Exams | Mr. Lottering alottering@acle.norfolk.sch.uk | | | |
| Finance | Mrs. Webb finance@acle.norfolk.sch.uk | | | |
| Transport | County Transport educationtransport@norfolk.gov.uk | Mrs. Webb Office Manager swebb@acle.norfolk.sch.uk | | |
| Transition | transtion@acle.norfolk.sch.uk | | | |
| Senior leaders | Mr. Newstead Vice Principal Curriculum and Quality of Education snewstead@acle.norfolk.sch.uk | Mrs. Jacotine Assistant Principal - Personal Development mjacotine@acle.norfolk.sch.uk | Mr. McCombe Assistant Principal - Behaviour and Attendance rmccombe@acle.norfolk.sch.uk | Mr. Sayce Assistant Principal - Progress jsayce@acle.norfolk.sch.uk |
| | Ms. Frary Acting Assistant Principal - Inclusion lfrary@acle.norfolk.sch.uk | | | |
| Principal | Mrs Watts info@acle.norfolk.sch.uk | Please ensure the above avenues of communication have been explored before contacting senior leaders | | |
| PTA | Mr. Lottering pta@acle.norfolk.sch.uk | | | |

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