

Cottinghams Drive,  
Hellesdon, Norwich, NR6 6QA

March 2020

Dear Parent/Carer

I am writing to update you on the schools position with regards to the coronavirus. We will ensure that we follow the guidance issued by the government and Public Health England. The government are meeting today and they are expected to announce their plan to move from the 'containment' to the 'delay' phase. See our current contingency planning below.

### Our Current Precautions

At present, we are asking staff and pupils to focus on hygiene; in particular hand washing and the use and disposal of tissues when coughing and sneezing.

We have made contact with all parents/carers who have taken term-time holidays to establish their destinations. We have informed parents of requirements in relation to self-isolation upon their return. We would also be grateful, if you are intending to travel abroad over the Easter break if you could let the office know on [office@ardengrove.norfolk.sch.uk](mailto:office@ardengrove.norfolk.sch.uk).

Should you have any concerns that your child's symptoms are those of the coronavirus then we would urge you to contact 111 and follow their advice in relation to testing and self-isolation.

### Possible Future Developments

The government have talked about two specific **POSSIBLE** future scenarios:

#### Possible Scenario 1

The possibility that people with coughs, colds and high temperature will be asked to self-isolate for seven days, even if no other coronavirus symptoms are present.

#### Possible Scenario 2

The possibility that schools will be asked to close for a period of time to help contain the potential spread of the virus.

Both these scenarios will have implications for the school, please see below:

#### Possible Scenario 1 - NOT CURRENT SITUATION

The main challenge in this scenario would be staff rather than pupil student absence. In this scenario, we would hope to be able to maintain a normal school day but might have to reorganise learning.

In the event our kitchen staff absences affect our day-to-day running we would also notify parents so that alternative arrangements might be made.

All notifications would be made via our App, the Website and the Norfolk school closures site.

### Possible Scenario 2 - NOT CURRENT SITUATION

The Government may decide to close all schools for a period of time. The main challenge here would be ensuring the continuity of education during a time of closure.

In order to address this we will send some suggestions for home learning on the school app. We also ask that children read at least three times a week.

### Summary

We are planning for all eventualities and will keep you as up to date as possible. Our focus is on hygiene and doing our best to carry on as normal.

If you have any questions please contact myself or the school office.

Yours sincerely



Sarah Waterfield  
Headteacher