

22 May 2020

Dear Parents / Carers,

Re: Phased re-opening - Year 10 and Year 12 Provision

Thank you once again for both your continued support and for all that you are doing in supporting home learning with your child/children. It is much appreciated.

We would like to take the opportunity to write to you outlining our phased re-opening plans following on from the correspondence you will have received from our CEO – Daniel Thrower, dated Friday 15th May.

The letter refers to the DfE expectation placed upon Secondary Schools to offer some ‘face to face’ support for children and young people in year 10 and year 12 to supplement their remote education. The same DfE guidance also states that this will not be a return to full timetables or pupils back in school or college full time. Instead, it states “that in line with implementing protective measures and reducing contacts, schools and colleges should limit the attendance of the year 10 and year 12 cohort in the setting at any one time and to keep students in small groups”.

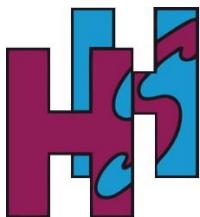
Of course, we very much look forward to welcoming some of our students back and to being able to support them face-to-face. We have been working on government guidelines and rigorous Trust/Local Authority risk assessments to ensure that when our school reopens we can keep your child and staff safe and as far as is feasibly possible, keep them socially distanced.

For students with specific needs, we will complete a Student Specific Risk Assessment to ensure the student, other students and staff remain safe. These risk assessments will be shared with staff and parents and we will be required to review necessary arrangements to mitigate all risks. This may unfortunately mean for some students that the safest option is for them to remain at home.

We will continue to provide work online for Year 10 and Year 12 until the end of the Summer term and their time in school will supplement this. This will be part-time, as we will need to keep groups separate and spaced, although the Government guidance acknowledges that full social distancing will not be possible and that passing in corridors poses minimal risk, for example. Our teachers will also need to continue setting and assessing online work, as well as some shielding at home, and so teacher time in school for face-to-face work with students will be limited.

Therefore, our implementation plans for phased reopening are outlined below:

- Planned provision will start from **MONDAY 8th JUNE 2020**. It will reinforce and support remote learning but not replace it.
- This will provide a six-week window of provision on a two week rotation. The expectation is that all students will be supported ‘face to face’ on least 3 occasions.
- We will provide intensive slots without a formalised break or lunch, thus preventing excessive mixing of the year group.
- **Year 10 Provision** will take place in the morning, starting at 9am and finishing at Midday. Those students who need to use the school transport buses will still be able to do so. The Year 10 cohort will divided across 10 sessions over the two week rotation, ensuring daily cohorts of up to 32 students maximum. Each daily cohort will be further divided in to 4 groups of 8 students maximum. All Year 10 provision will take place in the C/D blocks within the school. The provision will include English, Maths, Science and option subjects where possible.



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- **Year 12 Provision** will take place in the afternoon, starting at 1pm and finishing at 4pm. The Year 12 cohort will be divided across 10 sessions over the two week rotation, ensuring daily cohorts of up to 36 students maximum. Each daily cohort will be further divided and these will be determined by Option blocks choices but will not exceed a maximum group size of 8 students. All Year 12 provision will take place in the Sixth Form/E blocks within the school.
- **Key Worker and Vulnerable student Provision** will continue to take place in the same way it has to date in the A/B block part of the school. This starts at 8.30am and finishes at 2.50pm.
- We are exploring how technology and the use of video may support further access for all students.

The details may change and this is by no means an exhaustive list but we hope that it may help you make an informed decision. Of course, all of these plans are dependent on the outcome on Thursday 28th May and if the five Government tests are met, meaning that the phased reopening of schools is safe to do so.

In order for us to implement the next stage of planning, we require further information from you regarding initial planned uptake of this provision. Therefore, please can I request that all parents/carers of Year 10 and Year 12 complete the online survey by clicking on the link below:

<https://forms.gle/B79jRwwiZ6Kv7dcB6>

We need this to be completed by midday on Thursday 28th May. Once this information has been collated, we will be in a position to confirm our arrangements for your son / daughter ahead of week beginning Monday 8th June.

Concerning our students in Year 7, 8 and 9, it now looks very unlikely that we will see any form of school return until September at the earliest. We will continue to monitor and evaluate our current provision for those students and communicate with you once we have relevant information to share with you.

Please do get in touch if you have any questions or concerns. You can email us directly during this time at principal@hellesdonhigh.norfolk.sch.uk if you have any general questions or concerns. We very much want to support you and your children as best we can at this difficult time and to continue to educate them as well and as safely as possible. Thank you for your understanding, patience and encouragement during this period. We really hope that you and your loved ones are safe and well, but recognise that we are all deeply affected by this ongoing pandemic.

Yours sincerely,

Two handwritten signatures are shown side-by-side. The first signature is 'Mr T Rolfe' and the second is 'Mr M Earl'.

Mr T Rolfe / Mr M Earl
Principals