

17 March 2020

Dear Parent / Carer,

### Partial School Closure Update

We are in a fast developing situation with Covid-19 and it is clear that over the next few days we are going to face some difficult challenges in our school, community and families. As a school we are ensuring that we are doing all that we can to safeguard the welfare of all within our community. We continue to follow the advice given by Public Health England, the Department for Education and the Local Authority.

[Government Advice for health professionals and other organisations](#)

[Government Advice for Schools](#)

However, following the announcement from the Government on Monday evening and subsequent measures, we have had a number of staff self-isolate. This led to a decision being taken to partially close the school from Tuesday 17<sup>th</sup> March 2020 with Year 9 students being asked to stay at home today.

We are anticipating that may well change if more staff have to self-isolate over the next few days. In order to provide a continuity of education for all year groups we intend to alternate the days in which year groups will be required to be home educated.

Therefore, as it stands today our contingency plan for the remainder of this week will be as follows:

Wednesday 18<sup>th</sup> March – **Partial School Closure: Closed for Year 8 students only.**  
Year 7, 9, 10, 11, 12 & 13 in school as normal.

Thursday 19<sup>th</sup> March – **Partial School Closure: Closed for Year 7 students only.**  
Year 8, 9, 10, 11, 12 & 13 in school as normal.

Friday 20<sup>th</sup> March - **Partial School Closure: Closed for Year 10 students only.**  
Year 7, 8, 9, 11, 12 & 13 in school as normal.

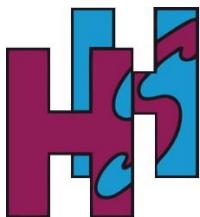
This contingency plan will be reviewed daily and may be subject to change as and when necessary. We will continue to use our normal lines of communication; text, email, school twitter account, school website and the [Norfolk School Closure](#) platform. Please be aware there have been a number of 'fake' messages regarding some school closures circulating on social media.

### Accessing Student work during Partial Closure

When your son/daughter is required to study from home, school work will be provided through the Class Charts platform. This will be allocated through each individual lesson on their normal timetabled day. We have attached an information sheet regarding our online platforms and how to access them from home. If you experience any issues please contact the IT Help Desk: [ithelpdesk@hellesdon.net](mailto:ithelpdesk@hellesdon.net)

### Students in Self-Isolation

As expected, we have a number of students across the school in self-isolation at this time. If your son/daughter is currently self-isolating then they will be able to access generic year group school work via Class Charts. This will point students to a range of online resources to continue their learning on whatever topics they have most recently been studying.



# Hellesdon High School & Sixth Form Centre

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## Additional Information

We have taken a number of additional steps this week including the cancellation of the Year 12 and 13 Parents Evening scheduled for Thursday 19<sup>th</sup> March, cancelling Y10/11 Academic Support and House Assemblies.

Finally, thank you to all the parents/carers who are keeping in contact with us with any queries. We are continuing to review guidance on a daily basis to do all we can to make the school a safe learning environment for all.

Thank you for your continued support and if you have any further queries on any of the above, please do not hesitate to contact the school.

Yours sincerely,

Two handwritten signatures are shown side-by-side. The signature on the left appears to be 'Mike Earl' and the one on the right appears to be 'Tom Rolfe'. Both signatures are written in black ink.

Mike Earl and Tom Rolfe  
Principals