



Dear Parents,

As you can imagine, we have been working hard to plan and organise the full return to school on Monday 7th September, including Green Dragon's Breakfast and After School clubs for children at both Garrick Green Infant and Old Catton Junior Schools.

Below I have outlined the measures we have put in place to ensure that we keep everyone as safe as possible. Please make sure you read all of this information and discuss the relevant bits with your child/ren as well.

ROOMS, TOILETS AND OUTDOOR SPACE

- All children will be in the hall.
- The hall will be divide in half, one end for GG children and the other end for OCJ children.
- They will all use the adult/disabled toilet outside the hall.
- Children will not mix with children or adults from the other end whilst indoors.
- Children will be able to use the main playground and lower field and equipment and will have to sanitise their hands before going out and after coming in.

STAFFING

- Staff will be split between the two ends and will stay with their group.
- Staff who are with Old Catton Junior children will also do the walking bus to and from the school – we will not be able to take children from specific year groups at specific times but will come to an arrangement with OCJ.

ARRIVING AT BREAKFAST CLUB

- Please come to the side door of the hall (up the ramp), in the main playground.
- Someone will come and open the door for your child and ask you to sign them in – please bring your own pen or pencil for this.
- Children must only be accompanied by one adult (younger siblings are of course allowed on the premises).
- You will see that the path has been marked out with cones so that you stand apart from other parents and children if there are several arriving at once.

LEAVING AFTER SCHOOL CLUB

- For pick up, please come to the front door, sanitise your hands in the foyer and ring the bell.
- Once staff have seen you, they will bring your child to you and ask you to sign them out – please bring your own pen or pencil for this.

- Only one adult should come into the building (younger siblings are of course allowed on the premises).
- You will see that the path has been marked out with cones so that you stand apart from other parents if there are several arriving at once.
- Only one family should be in the foyer at a time.

ACTIVITIES AND ROOM SET UP

- We will have a reduced number of chairs around the tables to help with social distancing measures. Tables and chairs will be cleaned regularly.
- We will have a reduced number of activities and toys available. All toys will be out on a weekly rota and thoroughly cleaned regularly. This means children will no longer be able to help themselves to toys and games. However, children will have the opportunity to choose what should be available to them for the next week.

FOOD

- Breakfast and snacks will be available at each end of the hall.

CLEANING OF ROOMS

- As always, the hall will be properly cleaned at the end of After School Club.
- Children will not have access to the hall during the school day – it will be used exclusively for Green Dragons.

SOCIAL DISTANCING, HYGIENE AND SYMPTOMS

- Social distancing will be extremely difficult to manage. We cannot guarantee that they will remain apart from each other, especially when playing, but we will remind them regularly.
- Children will be told to sanitise their hands at regular intervals throughout the session as well as on arrival and before departure.
- We ask you to support us by reinforcing regular hand washing at home as well.
- If anyone in your household has symptoms of Covid-19, please inform us as soon as possible, and follow the isolation guidelines issued by the Government.
- Please make sure you tell us if you think your child is unwell in any way – if they have a cough or temperature they should stay at home – it is important that we are all vigilant so as to keep the whole school community safe and to allow the whole school to remain open.
- Please make sure you keep us informed of any changes to contact details so we can keep in touch easily

OUT OF SCHOOL CLUBS AND CHILDCARE

- If you use another childminder or any other out of school childcare or clubs, please ensure that these providers can demonstrate that they have carefully considered their own protective measures.

I hope that all of this makes sense and reassures you that we have carried out a thorough risk assessment to make the return to school as safe as possible for everyone. We will constantly be reviewing our procedures and as restrictions ease further, please be aware that some things may have to change. If this is the case we will update you via email.

Enjoy the rest of the summer break and if you have any questions please do not hesitate to email me.

Best Wishes,

Beccy



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