



Alderman Peel High School

Alderman Peel High School
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January 2021

Dear Parent/Carer

Re: Virtual Tutor Check-ins – Week beginning 18th January 2021

During the previous lockdown, all form tutors undertook regular phone calls home to check in with parents and students. While this was very successful, it was difficult to always ensure that it was convenient for parents to take the call and it obviously lacked a “face-to-face” option.

Since the start of the academic year, we have been using video appointments for Parents Evenings using our online system. This has been really successful for both Year 11 and Year 7 with others planned throughout the year. We would therefore like to use this technology to undertake the tutor calls that we have scheduled for next week.

Virtual appointments will be available with your tutor from 9am to 3pm (subject to availability) and will last 5 minutes. Hopefully this provides enough flexibility to find a convenient time around the pressures of work, child care and supervising remote learning. If it does not, please discuss this with me so I can help find an alternative.

Parents book their appointment as normal and on the day simply access the system on their phone, laptop or tablet to join the video call. **We would also ask that your child be with you for each appointment where possible.** A video guide on how this works can be found by clicking [here](#).

Please visit <https://aphswells.parentseveningsystem.co.uk> to book your appointments and login with the following information: Student First Name; Student Surname; Student Date of Birth; and the parent email address (that you used to receive this letter). The dates for each year group are as follows:

Monday 18 th January	Year 7	Please note the running order of these days (to work in cooperation with staff rotas in school).
Tuesday 19 th January	Year 9	
Wednesday 20 th January	Year 8	All appointments are subject to teacher availability.
Thursday 21 st January	Year 11	
Friday 22 nd January	Year 10	

There is no app to download and you simply log back in to <https://aphswells.parentseveningsystem.co.uk> ahead of your appointment time. Parents click “start appointment” and are automatically connected to the form tutor, with appointments finishing exactly at the end time. All video calls are encrypted for additional security.

Parents/carers of students with Special Educational Needs will also have the option to book an appointment with Mrs Norman (SENDCo) in order to check-in too. These appointments are also subject to availability.

If you have any difficulties making your bookings, please contact me at mhardman7hr5@nsix.org.uk and I will be happy to organise your appointment(s) on your behalf.

Yours sincerely

Mr M Hardman
Vice Principal

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