

## **ACLE ACADEMY EXAMINATION REGULATIONS 2021-2022**

- Silence please. You must not communicate in any way with another candidate.
- Only materials listed on the question paper are allowed in the examination room.
- Candidates committing any form of malpractice will be reported to the Exam Board and could be disqualified from this exam and any future exams.
- You must remain in your seat for the duration of the exam and adhere to instructions given by the invigilators at all times.
- If you have any queries regarding the exam paper or equipment failure, you should raise your hand and wait for the invigilator to come to you.
- If you feel ill, you should raise your hand and speak to the nearest invigilator immediately.
- You may **NOT** borrow equipment from any candidate. You must provide for your own requirements. It is recommended that you have a school examination kit. Correcting fluid and gel pens must not be used.
- For all written work, use **“Black Ink Only”** unless otherwise stated on the front of the exam paper. You may use pencil for drawings and rough notes.
- **Wristwatches**, bags, bracelets and bangles are not allowed in the exam room. Pencil cases must be clear plastic. Water bottles must also be clear plastic with all labels completely removed.
- Calculators must be silent. No calculator lids or instruction leaflets are allowed in the exam room. Candidates must clear anything stored in their calculator.
- Mobile phones, any electrical devices and any devices which are web enabled (eg: Iwatches/Smartwatches) are not allowed in the exam room. These must be switched off and handed in to an invigilator before the exam commences.
- Candidates must not write inappropriate, obscene or offensive material. Also you must not deface the desks.
- If the fire alarm sounds during the exam, remain seated and await further instructions. If you have to vacate the exam room, you need to close your exam paper; the invigilators will lead you to the tennis courts where an attendance register will be taken. You will remain here and await further instructions. Please remember that you are still under exam regulations and must remain silent at all times.
- Please check that you have been given the correct question paper and tier if appropriate. If you have, an incorrect paper raise your hand immediately. You must write clearly at all times. Please now write your name, surname, signature (if required), centre number and candidate number on the question paper.

We are part of...

**WENSUMTRUST**