

5th October 2022

Dear Parent/Carer

Norfolk County Council requests that all schools write to parents and carers to remind you of your legal duty to ensure your child attends school regularly. You will therefore shortly be receiving a letter in the post entitled "Attendance at school and legal intervention". Whilst this information is something your school is required to share with you, we feel that some reassurance is also required alongside it.

School education lays the vital foundations of a child's life and therefore it is important parents/carers and the school work together in making your child's education a success and ensure all our pupils can access the many opportunities we offer.

However, It is understood that sometimes children may be absent from school due to health or medical needs. If there is an ongoing persistent health need, which your school may be unaware of, please do speak to Mrs Bryant (Attendance Manager) in order that we can support you.

If you have any concerns regarding your child's attendance or the information included in the attached letter then please contact Mrs Bryant so that, together, we can make sure our children are able to attend school safely.

Yours sincerely



Mrs Helen Watts
Principal