

12th September 2023

Dear Parent/Carer

Year 7 'Meet the tutor' Parents' Evening - Thursday 21st September 2023 - 4:30pm - 7:00pm

We are pleased to inform you that the Year 7 Parents' Evening will take place in school on Thursday 21st September from 4:30pm – 7:00pm.

Please visit <https://acleacademy.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add the appointments is included with this letter.) The details required to login are shown in Step 1 of the guide. Once you have successfully made your bookings you will receive an email confirming your appointments.

The booking system to meet the tutor and head of year is open now! The booking system will be **closed after Wednesday 20th September** and you will not be able to make bookings after this date, this is to ensure staff can access their full list of appointments in good time and prepare for the evening effectively.

Parents/carers who are unable to access the Parents Evening booking system and make bookings please contact the school for support.

We look forward to welcoming you on the evening.

Yours sincerely



Mr S Newstead
Vice Principal

We are part of...

WENSUMTRUST 

FOR CHILDREN, FAMILIES AND COMMUNITIES