

14th November 2023

Dear Parents/Carers

Year 10 Parents' Evening - Thursday 23rd November 2023 (4:30pm – 7:30pm)

We are pleased to inform you that the Year 10 Parents' Evening will take place in school on Thursday 23rd November from 4:30pm – 7:30pm.

Please visit <https://acleacademy.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) The details required to login are shown in Step 1 of the guide. Once you have successfully made your booking you will receive an email confirming your appointments.

You will be able to make appointments on the booking system from Wednesday 15th November at 9:00am. The booking system will be **closed from midnight on Wednesday 22nd November** and you will not be able to make bookings after this date. This is to ensure staff can access their full list of appointments in good time and prepare for the evening effectively.

Parents/carers who are unable to access the Parents Evening booking system and make bookings please contact the school office for support.

We look forward to welcoming you on the evening.

Yours sincerely



Mr S Newstead
Vice Principal

We are part of...

WENSUMTRUST 

FOR CHILDREN, FAMILIES AND COMMUNITIES