

9th September 2024

Dear Parent/Carer

Year 7 'Meet the tutor' Parents' Evening - Thursday 19th September 2024 - 4:30pm - 7:30pm

We are pleased to inform you that the Year 7 Parents' Evening will take place in school on Thursday 19th September from 4:30pm – 7:00pm.

Please visit <https://acleacademy.schoolcloud.co.uk/> to book your appointment. (A short guide on how to add the appointment/s is included with this letter.) The details required to login are shown in Step 1 of the guide. Once you have successfully made your booking you will receive an email confirming your appointment.

The booking system opens on Wednesday 11th September at 9:00am. The booking system will be **closed after 3:30pm on Wednesday 18th September** and you will not be able to make bookings after this date, this is to ensure staff can access their full list of appointments in good time and prepare for the evening effectively.

Parents/carers who are unable to access the Parents Evening booking system and make bookings please contact the school for support.

We look forward to welcoming you on the evening.

Yours sincerely



Mr S Newstead
Vice Principal

We are part of...

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