

22nd September 2025

Dear Parent/Carer

## Assessments, study habits and home learning support

At Acle Academy, we are committed to ensuring that every pupil is supported to achieve their very best. A key part of this is how we manage **assessments**, as they help us understand how well pupils are learning, identify strengths, and highlight areas that need further support. To provide consistency and fairness across the school, we follow a **Common Assessment Framework for all subjects**.

We would like to share with you how this works in practice and why your role as parents and carers is so important in supporting your child's progress.

### How assessments work at Acle Academy

- **Advance notice** – Pupils and parents will be notified of assessments **two weeks in advance** via ClassCharts. This ensures pupils have time to prepare properly.
- **Revision-focused homework will be set on ClassCharts** – Homework before assessments is linked directly to revision and supported by resources such as **Knowledge Organisers or Crib Sheets**.
- **Active revision strategies** – Pupils will be guided to use effective methods (such as mind maps, flashcards, Cornell notes, Seneca or GCSEPod) to prepare.
- **Reminders & accountability** – Pupils will receive reminders in the run-up to assessments and are expected to show evidence of their revision. If they do not, this will be logged and followed up.
- **Timely marking & feedback** – Teachers aim to mark assessments within **two weeks**, providing detailed feedback on strengths, targets, and next steps, alongside corrections for spelling, punctuation and grammar.
- **Reflection and improvement** – Pupils will dedicate at least **30 minutes of lesson time** to reflecting on feedback, making corrections, and working on personalised targets to help them improve.

### Why this matters

This framework ensures that assessments are more than just a test of knowledge – they are a tool for **learning, growth and progress**. By embedding structured revision, clear feedback, and reflection, pupils build the **study habits and independent learning skills** that will support them not only in assessments now, but also in their GCSEs and beyond.

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## How you can support

Your encouragement and involvement at home make a real difference. By:

- Checking ClassCharts for upcoming assessments.
- Talking to your child about their revision and encouraging use of their resources.
- Helping them establish good routines for preparation and independent study.
- Reinforcing our core message that revision is an active process and that it serves as a valuable tool to support learning and improve outcomes.
- Supporting us to follow on with sanctions if pupils are not engaging with our active revision framework.

Together, we can help your child build confidence, resilience, and a strong foundation for future success.

Thank you for your continued support in helping us ensure that every pupil at Acle Academy achieves their full potential.

Yours sincerely



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