

6th November 2024

Dear Parents/Carers

Year 10 Parents' Evening - Thursday 14th November 2024 (4:30pm – 7:30pm)

We are pleased to inform you that the Year 10 Parents' Evening will take place in school on Thursday 14th November from 4:30pm – 7:30pm.

Please visit <https://acleacademy.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) The details required to login are shown in Step 1 of the guide. Once you have successfully made your booking you will receive an email confirming your appointments.

You will be able to make appointments on the booking system from Thursday 7th November at 9:00am. The booking system will be **closed from 3:30pm on Wednesday 13th November** and you will not be able to make bookings after this date. This is to ensure staff can access their full list of appointments in good time and prepare for the evening effectively.

Please be aware that we are unable to offer appointments for pupils studying German as Ms Harveyson is currently off school and is due to return in December.

Parents/carers who are unable to access the Parents Evening booking system and make bookings please contact the school office for support.

We look forward to welcoming you on the evening.

Yours sincerely



Mr S Newstead
Vice Principal