



PROVIDER ACCESS POLICY

2025/2026

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Principal

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Provider Access Policy

Rationale

As an 11-16 school, it is imperative that there is a logical, transparent and systematic approach to ensuring other educational institutions and providers (post 16) have access to our students.

Aims

This policy statement aims to set out our school's arrangements for managing the sharing of information with students from education and training providers.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access.

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](#). This policy shows how our school complies with these requirements.

Student entitlement

All students in years 7 to 11 at Alderman Peel High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

Management of provider access requests

A provider wishing to request access should contact Mrs Hannah Barker (Assistant Principal/Careers Leader) at least TWO weeks in advance of the date required preferably by email:

hbarker38re@nsix.org.uk or by telephone: 01328 710476

However, in reality, due to effective partnerships with post 16 providers and the mutual benefits of providing information to students every year we invite and liaise with all relevant



providers to ensure our students are fully aware of the choices they have, how to apply, deadlines for applying and the expectation that they will apply. Full support will be provided to ensure this happens.

Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

YEAR 8	AUTUMN TERM	SPRING TERM	SUMMER TERM
	Careers Convention	RAF STEM Workshop	D&T Stem Day
	STEM Club	Employability Skills Assembly	STEM Club
		STEM Wind Turbine Workshop	
		Science Week	
		STEM Club	
YEAR 9	AUTUMN TERM	SPRING TERM	SUMMER TERM
	Careers Convention	Options Assembly	D&T Stem Day
	STEM Club	Key Stage 4 options event	STEM Club
		Norfolk & Suffolk Careers & Skills Festival	
		1:1 Careers Interviews	
		RAF STEM Workshop	



		STEM Wind Turbine Workshop	
		Employability Skills Assembly	
		Science Week	
YEAR 10	AUTUMN TERM	SPRING TERM	SUMMER TERM
	Careers Convention Work Experience Assembly Year 10 Enterprise Challenge in DT	Careers Convention Norfolk & Suffolk Careers & Skills Festival Employability Skills Assembly	Work experience preparation sessions Work Experience Week College Taster Day
		Achieve Work Experience	
	Sainsbury Centre Art Led Workshop	Why Creative Careers Presentation by Norwich School of Art.	
		Science Week	
YEAR 11	AUTUMN TERM	SPRING TERM	SUMMER TERM
	Careers Convention	College/6th Form Taster Days	
	Apprenticeships – support with applications	Employability Skills Assembly	



	1:1 Careers Interviews		
		Achieve Work Experience	
	College/6th Form Taster Days		
	Sainsbury Centre Art Led Workshop		
	Science Week		

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers must adhere to this policy.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. These arrangements will all be discussed and agreed in advance of the visit with the Careers Leader. Providers are welcome to leave copies of their prospectus or other relevant course literature with the Careers Leader, who will ensure they distributed to the relevant year groups.