Acle Academy
South Walsham Road
Acle, Norwich, NR13 3ER
www.wensumtrust.org.uk/acleacademy
01493 750431
info@acle.norfolk.sch.uk

10th November 2026

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our Local Advisory Board with effect from December 2026. This arises due to one of our existing Parent Governors ceasing to be a parent of a child at the school.

The role of the Local Advisory Board

The school's Local Advisory Board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with our supportive board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- Complementary skills to the existing governors would be desirable.

No previous experience is necessary and the necessary training will be provided. Candidates with a background in business, public services or education are valuable but the most significant prerequisite to the role is a commitment to the school's values and ethos.

Although governors will be familiar with all aspects of school provision, we would welcome applications from candidates who have an interest in student wellbeing, personal development and safeguarding. However, specific roles within the Local Advisory Board can be tailored to the interests and specialisms of governors.

Expectations of governors

The Local Advisory Board meets once per half term, usually in the morning for two hours. In addition, there are other monitoring sessions throughout the year which can be negotiated depending on availability. The majority of professions support reasonable time for governors to carry out school duties such as meetings and monitoring.

Governors are expected to maintain a high degree of confidentiality and undertake statutory training. Governors are expected to show commitment to upholding the school's values and act as an ambassador for the school.

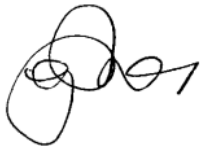
How to apply

If you're interested in applying for the role, please complete the candidate form and return to info@acle.norfolk.sch.uk or the school office by 24th November 2026. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

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If you have any queries about this process or would like to find out more about the role, please contact me at info@acle.norfolk.sch.uk

Yours sincerely,



Nigel Rees

Chair of Governors